

safety signals

SAFETY NEWS // TIPS // SUCCESSES

Don't let policies and procedures manuals collect dust

IMPORTANT UPDATES FOR CODE CHANGES, REGULATORY REQUIREMENTS AND MORE

A policies and procedures manual is a critical document that every propane company needs to ensure that all employees operate according to a consistent set of guidelines.

If you already have one, you're in great shape. But it is important to remember that your policies and procedures manual isn't a one-and-done deal.



Policies and procedures are living documents that should be updated at least annually.

Your policies and procedures manual is a living document that should be updated regularly to stay current with changes to codes, regulatory requirements, industry best practices and your company's daily operations.

Policies are set up to include language to cover legal issues that may arise from the nature of business and employee health and welfare. Procedures cover

the who, what, when and how of task performance.

Together, they serve as the master guide for your entire operation and protect your company from risk.

Think about the past few years at your company. Personnel have come and gone, daily tasks have been modified, and codes and requirements have changed. If you needed to rely on your policies and procedures manual from 2018 for a litigation scenario or employee onboarding, would it match up with current practices in 2021?

Propane safety experts recommend that policies and procedures manuals are updated at least annually to maintain their effectiveness for safety, onboarding and risk mitigation.

An annual review allows for modifications to be made based on code changes, regulatory requirement updates, ever-changing industry best practices and modified company operations.

That way, you can rest assured that your policies and procedures manual is truly the master guide that you need it to be. **LPG**



Eric H. Leskinen is the executive vice president of P3 Propane Safety. He can be reached at eric_leskinen@bostonenv.com.

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RECALL NOTICE

PORTABLE GAS STOVES

The U.S. Consumer Product Safety Commission (CPSC) issued a recall notice for about 20,600 units of Camp Chef portable gas stoves. An internal part of the gas regulator component can have a sharp edge that can wear or tear a hole in the seal, causing gas to leak out of the top of the regulator and posing a fire hazard.

This recall involves Camp Chef portable



gas stoves with model numbers MS40A, MSHP or MSGG and with component gas regulators date coded "1923" through "2030" inclusive.

The model number is located on the manufacturer's label on the bottom of the stove. The gas regulator date code is engraved on the regulator.

The MS40A stove is aluminum with the Mountaineer name printed on the front. The MSHP is black and red with Everest 2X printed on the front. The MSGG is black and red with the Rainier 2X logo printed on the front. All stoves have the Camp Chef logo embossed on the lid.

Camp Chef has received 26 reports of gas leaking from regulators, according to the CPSC. No injuries have been reported.

The products were sold at sporting goods stores and Walmart stores nationwide from August 2019 through September 2020 for between \$150 to \$300, depending on the model.

The CPSC advises consumers to stop using the recalled Camp Chef stoves immediately and contact Camp Chef to obtain a free gas regulator replacement kit.

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